

Quick Start Checklist for Clinical Sites

Thank you for choosing ACEMAPP for your clinical education needs! Below, we've outlined some of the first steps you can take to ensure a successful start.

- ☐ Verify email and log in
- ☐ Complete profile setup
- ☐ Review and approve incoming partnerships
- ☐ Review and manage rotation requests
- ☐ Review and manage submitted applications (if applicable)
- ☐ Approve restricted requirements (if applicable)
- ☐ Monitor compliance and confirm "Roster Sent"
- ☐ Review "Profile Completion Reports"

On-Demand Support

The Help Desk

Use our help desk to find step-by-step guides for all of ACEMAPP's basic functions.
support.acemapp.org/kb

Orientation Video

Watch step-by-step videos to learn more about the clinical site process.
support.acemapp.org/kb/470

Support

If you have any questions, please contact our support team Monday - Friday 8am-5pm, ET.

web: support.acemapp.org/contact

phone: 844-223-4292

email: support@acemapp.org