Clinical Placement Application and Approval Process for Baptist Memorial Health Care

Students must complete the following steps before beginning their clinical rotation:

1. **Secure a Preceptor:** Identify a willing preceptor who has agreed to supervise your clinical rotation.
2. **Complete the Nursing Student Application:** See link at the bottom of this page.
3. **Legal Review and Approval:** Your completed application will be forwarded to the facility's Legal Department for review. A Memorandum of Understanding (MOU) will be prepared to document the clinical arrangement. **Allow up to 30 days for legal review.**
4. **Sign the MOU:** Once approved, the MOU will be sent electronically to the appropriate parties, including you and your preceptor, for signatures.
5. **Receive Final Confirmation:** After all required signatures are obtained, a confirmation email will be sent to you, your preceptor, the office manager, and appropriate school personnel. This email will include the fully executed MOU and any additional forms or documents you must complete before your rotation.

Important: You still must submit an ACEMAPP rotation application. Additionally, you may not begin your clinical rotation until the approval process is complete and all required documentation has been submitted.

Click here for the BMHCC Graduate Nurse Education Application